

**Government of West Bengal
Labour Department
New Secretariat Building (12th floor)
1, K.S. Roy Road, Kolkata-700001**

No. 389

Date: 11/05/2023

Expression of interest (EOI) for conducting Condition Survey of an old building.

Expression of interest (EOI) is hereby invited by the Director of Factories, from technically qualified persons/ organization/ company/ consortium for conducting the Condition Survey of an old building and compilation of the same in a report, within 15 days of publication of this notice. Applicants must have prior experience of conducting Condition Survey of old buildings/ structures with required machines/ instruments and technically qualified and experienced persons, details of which are to be submitted with the EOI. Selected persons/ organization/ company/ consortium will be required to submit their professional charges for the conducting the Condition Survey and preparing the report for restoration of the old building identified below.

➤ **Name and address of the building:**

Office of the Inspector of Factories, Jalpaiguri
Opposite Town Club Stadium
Hakimpara,
P.S. Kotwali,
Jalpaiguri - 735101

➤ **Application or requisite document to be submitted to the following authority:**

Director of Factories, West Bengal
New Secretariat Building (8th floor),
1, K.S. Roy Road,
Kolkata - 700001.

➤ **Last date of submission: 12th June 2023**

➤ **Date of opening the EOI: 15th June 2023**

➤ **Documents to be submitted:**

- 1) Experience related documents of similar type of work
- 2) Last three years balance sheet
- 3) Last three years IT returns
- 4) Registered document /agreement, if any consortium will participate.

- *The documents are to be submitted physically to the receiving section of the Labour Department within the stipulated time in **Sealed Cover, in two envelope system.***
- *Envelope 1 will contain details of experience, financial capability, technical qualification etc. and should be marked "Technical Bid".*
- *Envelope 2 should contain the professional charges and should be marked "Financial Bid".*
- *Envelopes 1 & 2 should be placed in an outer cover, sealed and marked "Expression of interest (EOI) for conducting Condition Survey of an old building."*



Director/Chief Inspector of Factories, West Bengal

PROFORMA TO BE SUBMITTED

To
Director of Factories, West Bengal
New Secretariat Building (8th floor),
1, K.S. Roy Road,
Kolkata-700001.

Sub: Submission of requisite information with supporting documents for condition survey of the old office building of the Inspector of Factories, Jalpaiguri.

Ref: EOI No..... dated.....

Sir,

I am to submit the following information with supported requisite documents

- **Name of the applicant persons/ Organization/ Company/ Consortium**
- **Office Address**
- **Name of the Proprietor (S)/ Partner (S)/ Head of Organization**
- **License or registration No. (if any)**
- **No. of qualified persons to be engaged for this work**
- **Education qualification and their experience**
- **Additional information (if any)**

Yours faithfully

Professional Charges

For carrying out the Condition Survey of the Office Building of the Inspector of Factories, Jalpaiguri and preparing a report thereof, our professional charges, inclusive of all taxes, GST, etc is:

Rs. _____
(In Words)

Rs. _____
(In figures)

Yours faithfully,